



*Johnny Dang & CO.*

253 Sharpstown Center Houston TX 77036 (713) 777 2026 Fax: (832) 436 1706

Dear Valued Customer,

Our Credit Card Policy requires all shipments to be sent only to the account holder's home or business address, therefore we cannot redirect packages to a person other than the customer. In certain situations, Johnny Dang & CO DBA TV Jewelry will ship to an alternate shipping address for the customer. In these cases, we will require the customer to do the following:

- A. Contact your bank and **authorize/list** the alternate shipping address with them.**
- B. Follow the instructions below:**
  - 1. Fill out this form (please use black ink).**
  - 2. Include a copy of your:**
    - a. ID**
    - b. Front and back of the Credit Card you are using.**
  - 3. The Credit Card Holder must sign the document on the line indicated.**

Your completion of this authorization form helps us to protect you, our valued customer, from credit card fraud. All the information obtained on the form will be kept strictly confidential by Johnny Dang & CO.

In addition, you can completely eliminate the authorization/verification process by using wire transfer, money order or cashier's check as your method of payment. Please let us know whether you would like us to send details about wire transfer (please specify whether you would like to use Bank to Bank or Western Union type service) so that we can email details.

Thank you for your continued support and cooperation.

Sincerely,

Johnny Dang & CO Sales Team

[info@tvjohnny.net](mailto:info@tvjohnny.net)

[www.tvjohnny.net](http://www.tvjohnny.net) [www.tvjewelry.net](http://www.tvjewelry.net)

713 777 2026 x103

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THE CROWN JEWELER TO THE STARS!

Custom Designs by  
Johnny Dang and Paul Wall



7255 Clarewood Dr #300 Houston TX 77036 (713) 777 4024 Fax: (832)436-1706

### ALTERNATE SHIPPING ADDRESS AUTHORIZATION FORM

**We will need to receive this form before we can process your order.**

I, \_\_\_\_\_ authorize TV Jewelry to ship my order \_\_\_\_\_

Account / cardholder

Order #

to the alternate shipping address listed below and to charge the card indicated below.

Mastercard Visa Discover Card American Express

Last 4 digits of Card    Expiration date

□□□□                      □□□□

Credit card will be verified by billing address. Please make sure your billing address is correctly entered below.

| Alternate Shipping Address      | Billing Address                 |
|---------------------------------|---------------------------------|
| Recipient: _____                | Full Name on Card _____         |
| Address: _____                  | Address: _____                  |
| Apt./Suite #: _____ City: _____ | Apt./Suite #: _____ City: _____ |
| State: _____ Zip: _____         | State: _____ Zip: _____         |

By signing below, you agree that the order charged to your card indicated above should be shipped to the alternate shipping address provided on this form. You acknowledge that this address is different from your billing address and you release TV Jewelry from any liability in the case where theft occurs to shipments after delivery is completed.

\_\_\_\_\_

\_\_\_\_\_

Customer's Signature

Date

#### NEXT STEP:

**Please fill out & FAX this form along with a copy of the actual credit card (front & back) and a copy of photo ID to 832-436-1706 (fax line is a secure machine within our Customer Service Department). Don't forget to authorize/list the address with your credit/debit card issuer.**

You can also email scanned copy of the required documents to [info@tvjohnny.net](mailto:info@tvjohnny.net) or mail it to us.